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Ch/G Staff Meeting
1 October 1957
ACTION REQUIRED

<u>Item No.</u>	<u>Action Required of Chief/G</u>	<u>Action Required of Divisions</u>
1		25X1A9a Each Division is to contact [REDACTED] and set up meeting to discuss its Reading Requirements within the next 2 weeks.
2	Ch/G to submit GRA contribution to AD/RR by COB, 7 October.	Each Division is to submit contribution to Ch/G by COB, 4 October.
3,4,5,6,&7	NONE REQUIRED	

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MINUTES OF THE GEOGRAPHIC RESEARCH AREA STAFF MEETING, 1 OCTOBER 1957

25X1A9a

PRESENT: [REDACTED]

1. ORR Reading Panel

25X1A9a

In response to interest expressed at the last Staff Meeting, [REDACTED] attended the meeting and briefed the group on the operation of the ORR Reading Panel. This was in anticipation of the routing of incoming material to the Branch level in the Geographic Area by the Panel after the disbanding of the GRA Info Control Section. Chief/G asked that each Division contact [REDACTED] 25X1A9a and arrange to discuss its Reading Requirements in detail with the Panel within the next two weeks.

2. Memorandum on Semi-Annual Report to the President's Board of Consultants

Chief/G passed out copies of a memorandum to each Division, asking for contributions to the Semi-Annual Report to the President's Board of Consultants on Foreign Economic and Geographic Intelligence Activities.

25X1A9a

[REDACTED] stressed that contributions are to follow the outline given and to include all significant items; also, items should be as brief and concise as possible. Division contributions are to be submitted to Chief/G by COB, 4 October.

3. Publication of Vacancy Notices for all Position Vacancies

The group discussed the fact that some recent vacancies -- mostly higher-level, overseas positions -- had not been published as Vacancy Notices. Chief/G stated he had discussed this with the AD, who is planning to bring it up before the Career Service Board.

25X1C4ax

25X1A9a 5. [REDACTED]

25X1A9a

25X1C4ax

25X1A6ax Chief, D/GC, reported that [REDACTED] has left the Division for a 2-year assignment [REDACTED]

25X1C4a

*Present only through the discussion of the first item.

25X1X7

6. Visitors

25X1C8c

25X1A9a

reported that

will be visiting D/GP on
Thursday and Friday, 3 and 4 October.

25X1C8c

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*7. Deputy Division Chiefs for D/GC and D/GG

Chiefs, D/GC and D/GG, discussed the question of establishing, and naming someone to, Deputy Division Chief positions in each of their Divisions; they also gave their present thinking on what the Deputy should do in their respective divisions. Chief/G stated we should, as a group, be working on the development of a corps of young men, who have outstanding abilities, for assuming future executive responsibilities in the Agency. We should not let opportunities pass for stimulating the growth of individuals whom we believe have potential executive ability, but should give them every possible opportunity for better training and experience.

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